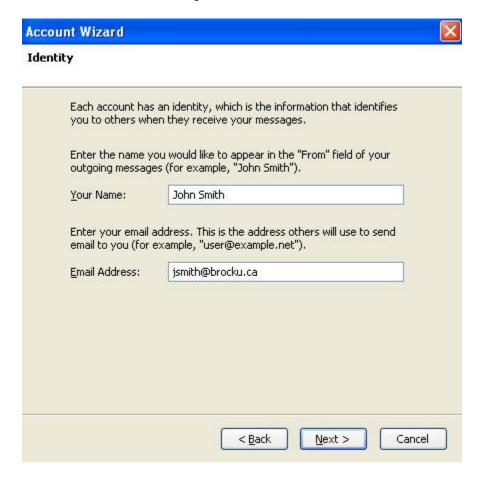
Below provides setup instructions on how to setup Mozilla Thunderbird to work with your Brock email

When first opening up Thunderbird, it will prompt you if you would like to setup an email account. Click continue after selecting to setup an Email account. Enter your name and email address as shown below.

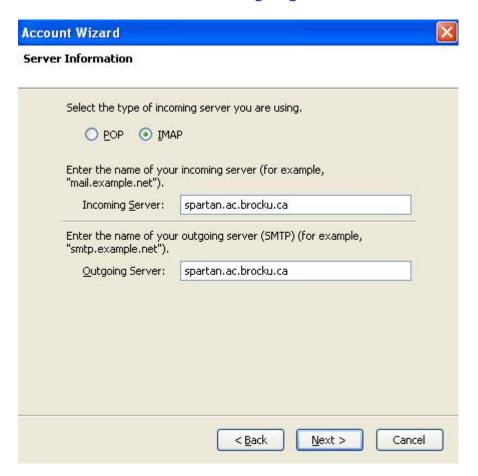


When prompted for Server Information, select the IMAP button and type in spartan.ac.brocku.ca as both incoming and outgoing servers. Students will use badger.ac.brocku.ca as both incoming and outgoing mail servers.

If you are setting up Thunderbird at Brock, keep the outgoing mail server (SMTP) the same as your incoming mail server. If you will be using this client off campus, you will need to know the name of the ISP

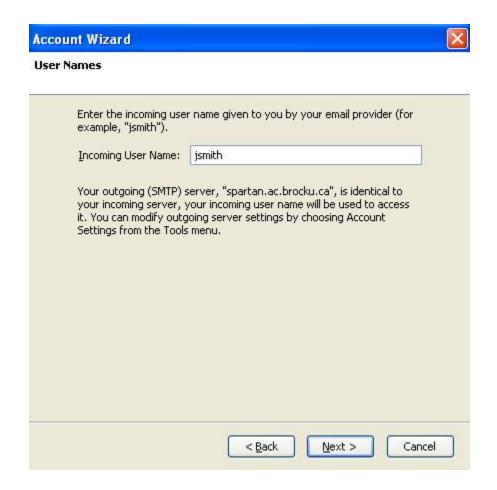
you are using (Cogeco, Bell Sympatico, etc.) in order to send mail from Thunderbird.

Thunderbird allows you to setup multiple SMTP servers (if you are on a laptop and constantly going from Brock to home for example) so you can take your computer anywhere and send mail from Thunderbird without having to change your SMTP server. To continue the setup, input the SMTP server of the ISP you are currently using (eg. If you are at Brock and are a student, it will be badger.ac.brocku.ca). Click here for a list of local ISP outgoing SMTP server addresses.



Incoming user name will be the same as your login.



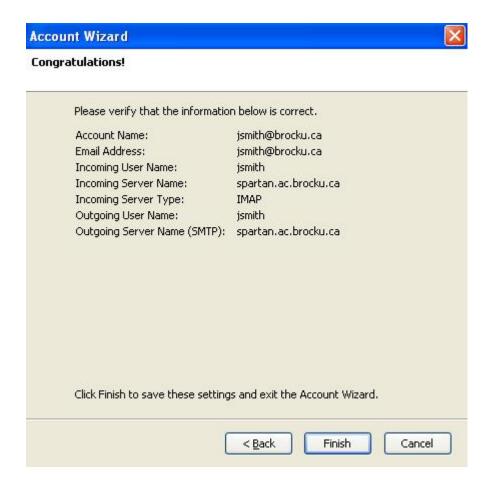


The account name can be changed to anything you wish or kept the same as your email address.

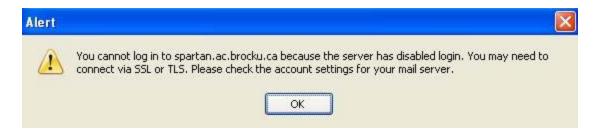


You will now see a Congratulations menu. Click Finish.





You will see the following notification after doing so. Click OK.



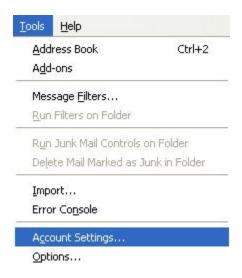
Go to Tools and then Account Settings... as shown below.



E-mail Setup for Mozilla Thunderbird

Date: September 28, 2009

Version: 1



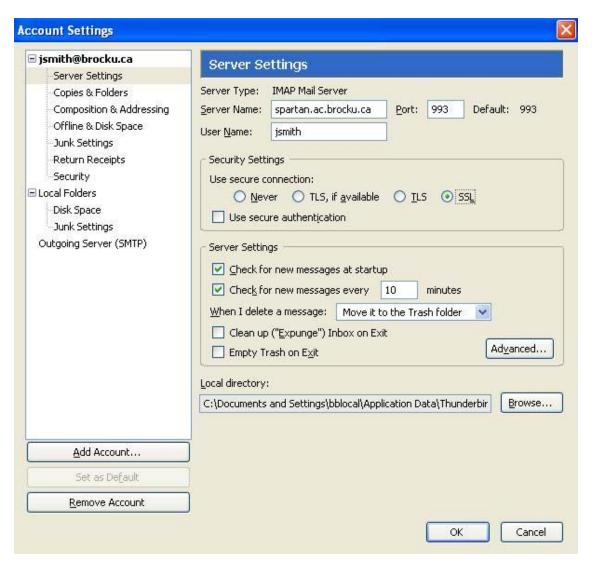
Click Server Settings under your account. On the right where the heading Security Settings appears, select SSL. You will notice that the Port number will change to 993. Click OK and your account will be complete. Below is an image of what the Account Settings dialog should look like.



E-mail Setup for Mozilla Thunderbird

Date: September 28, 2009

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The setup is now complete.