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## Brock University

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BOARD OF TRUSTEES

St. Catharines, Ontario  
Canada L2S 3A1

Telephone 905-688-5550 Ext. 3335/3334  
Fax 905-688-9754

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**\* 41<sup>st</sup> ANNUAL \***

MINUTES OF MEETING #5 (2004-05) OF THE

**BOARD OF TRUSTEES**

HELD ON THURSDAY, JUNE 23, 2005 AT 4:00 P.M.

IN THE BOARD ROOM, 13<sup>TH</sup> FLOOR, SCHMON TOWER

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PRESENT:	<i>Chair</i>	Dr. Norris Walker
	<i>Vice-Chair</i>	Mr. Willy Heidbuechel
	<i>Vice-Chair</i>	Mr. David Howes
	<i>Members</i>	Ms. Mitzi Banders Mr. Nick Brown Mr. Brad Clarke Dr. Mohammed Dore Mr. David Edwards Val Fleming Mr. Thomas Gauld Dr. Val Jaeger Ms. Karin Jahnke-Haslam Mr. Rudi Kroeker Mr. Angelo Nitsopoulos Mr. Peter Partridge Ms. Geeta Powell Dr. Mary Frances Richardson Ms. Eleanor Ross Ms. Donna Scott Dr. Sid Segalowitz Mr. Michael Sidenberg Ms. Wendy Staff
	<i>Ex-Officio:</i>	
	Chancellor	Dr. Raymond Moriyama
	President and Vice-Chancellor	Dr. David W. Atkinson

*Staff:*

Chief Information Officer Mr. Ron Dubien  
Vice-President, Finance and Administration Mr. Steven Pillar

Secretary to the Board Mr. Mike Farrell  
Recording Secretary Ms. Margaret Thompson

## ALSO

PRESENT: Mr. Patrick Beard, Director, Institutional Planning and Analysis  
Mr. Brian Hicks, President, BUSU  
Ms. Heather Junke, Acting Director, Communications  
Ms. Pauline McCormack, Executive Director, Human Resources  
Ms. Joanne McKee, Executive Director, Finance/Controller  
Mr. Tom Saint-Ivany, Executive Director, Facilities Management  
Mr. Scott Walker, Manager, Campus Planning, Design and Construction  
Ms. Val Wolfe, Manager, Environment, Health and Safety

REGRETS: Ms. Michelle Basciano, Mr. Steven Latinovich, Dr. Michael Manley-Casimir,  
Ms. Jagoda Pike, Mr. Bill Rickers, Ms. Joy Rogers, Mr. Mark Steinman,  
Dr. Patricia Teal, Mr. Bruce Wormald

Dr. Walker welcomed members and called the meeting to order. Recognizing that this was the final Board meeting in which Dr. Atkinson would be presiding as President of Brock University, Dr. Walker indicated that special tributes would be presented at the dinner in honour of David and Terry Atkinson following the meeting.

The Chair welcomed and introduced Mr. Tom Saint-Ivany, newly appointed Executive Director, Facilities Management.

**1. MINUTES OF THE PREVIOUS MEETING**

[Minutes of the Meeting #4 held on April 28, 2005 had been distributed with the meeting package.]

On a motion by Mr. Edwards, seconded by Val Fleming and carried, it was

**RESOLVED that the Minutes of Meeting #4 (2004-05) of the Board of Trustees held on April 28, 2005 be approved.**

**2. BUSINESS ARISING FROM THE MINUTES**

Dr. Walker indicated that pursuant to General Bylaw 22 of the Board of Trustees, notice was given at the April 28, 2005 Board meeting that a motion would be presented for approval to amend the General Bylaws.

On a motion by Dr. Jaeger, seconded by Ms. Jahnke-Haslam and carried, it was

**RESOLVED That Article 4 a) (ii) of the General Bylaws of the Board of Trustees be amended to state “two faculty members elected by Senate for three-year terms, and the Chair of Senate for a one-year term.”**

3. **REPORT OF THE CHAIR** – None

4. **REPORT OF THE PRESIDENT AND VICE-CHANCELLOR**

[The *President's Report* dated June 23, 2005 had been distributed with the meeting package, together with the attachments indicated below.]

Dr. Atkinson referred Trustees to his written Report dated June 23, 2005. He noted that this was his final Report to the Board and it was intentionally brief as its only purpose was to thank Board members, both current and past, for their support, guidance and direction during his eight-year tenure as President of Brock University.

The President encouraged members to attend the July 28, 2005 dedication of the Senate Chamber in honour of Dr. Charles A. Sankey, the University's second Chancellor. The event would also mark Dr. Atkinson's last official act as President of Brock University.

Dr. Atkinson reported on the following:

a) Niagara Children's Charter

[A memorandum from Dr. Michael Owen, Associate Vice-President, Research dated June 15, 2005 regarding Early Years Niagara together with Appendix I: Niagara Children's Charter had been distributed with the President's Report.]

Dr. Atkinson briefly reviewed the background rationale, as outlined in the attachment to his Report, regarding a request from Early Years Niagara for support of the Niagara Children's Charter.

On a motion by Dr. Atkinson, seconded by Mr. Clarke and carried, it was

**RESOLVED that the Board of Trustees endorse the Niagara Children's Charter.**

b) Academic Program Changes 2004-05

[A memorandum from Dr. Michael Manley-Casimir, Acting Vice-President, Academic and Provost dated June 15, 2005 together with the *Academic Program Changes 2004-05* had been distributed with the President's Report.]

Dr. Atkinson referred Trustees to Dr. Manley-Casimir's report which included a summary list of the academic program changes approved by Senate during the 2004-05 academic year.

On a motion by Dr. Atkinson, seconded by Dr. Segalowitz and carried, it was

**RESOLVED that the Board of Trustees concurs with the establishment of the new academic programs approved by Senate during the 2004-05 academic year and certifies that the programs can be financed by institutional resources.**

c) New Probationary/Tenure Appointments

[A listing of *New Probationary/Tenure Appointments since November 25, 2004* dated June 23, 2005 had been distributed with the President's Report.]

Dr. Atkinson noted that the *New Probationary/Tenure Appointments* had been distributed for information.

d) Administrative Items

1. *Ratification of Board Decisions*

Dr. Atkinson indicated that it was customary at each Annual Meeting to present a resolution confirming the decisions made by the Board during the year. He suggested that the Executive Committee may, in future, wish to examine the rationale and requirement of the motion.

On a motion by Dr. Atkinson, seconded by Val Fleming and carried, it was

**RESOLVED that all acts, contracts, bylaws, proceedings and payments enacted, done and taken by officers and members of the Board of Trustees since the date of the last Annual Meeting, as the same are set out or referred to in the minutes of the Board of Trustees and its committees, are hereby approved, ratified and confirmed.**

2. *University Auditor*

Pursuant to section 41 a) of the General Bylaws of the Board of Trustees and in keeping with the motion passed by the Board of Trustees in December 2003 which appointed the firm of KPMG as Brock University's auditors for a five-year period, commencing 2003-04 fiscal year, and subject to affirmation annually the by Board of Trustees, the following resolution was presented.

On a motion by Dr. Atkinson, seconded by Dr. Jaeger and carried, it was

**RESOLVED that the firm of KPMG be reaffirmed as Auditors for Brock University for the 2005-06 fiscal year.**

e) Recognition of Trustees Leaving the Board

On behalf of the Board of Trustees, Dr. Atkinson expressed appreciation to those Trustees whose terms were expiring.

On a motion by Dr. Atkinson, seconded by Dr. Dore and carried, it was

**RESOLVED that thanks be extended to those members leaving the Board, Mary Francis Richardson, Geeta Powell, Nick Brown, Steven Latinovich, and Jagoda Pike, for their commitment, support and dedication to Brock University.**

The President presented a memento to those Trustees in attendance and members applauded.

f) Environment, Health and Safety Update

[An *Environment, Health and Safety Update* dated June 24, 2005 had been distributed with the President's Report.]

Dr. Atkinson referred Trustees to the *Environment, Health and Safety Update*. Ms. Wolfe commented that the 6<sup>th</sup> Annual Employee Wellness Conference recently held was a huge success and had a record number of participants.

5. **REPORT OF THE EXECUTIVE COMMITTEE - None**6. **REPORTS OF STANDING COMMITTEES**6.1 **Advancement and Community Relations Committee**

[Minutes of Meeting #5 held on May 12, 2005 and Minutes of Meeting #6 held on June 16, 2005 of the 2004-05 Advancement and Community Relations Committee had been distributed with the meeting materials along with the attachments indicated below.]

a) ***Meeting held May 12, 2005***

Ms. Staff referred Trustees to the Report of the Advancement and Community Relations Committee from its meeting held May 12, 2005. She noted that the following Reports to the Committee, presented for information only, had been distributed with the meeting materials:

- *Department of Recreation Services – Spring/Summer Activities* dated May 12, 2005
- *Lifespan Development Research Centre* dated May 5, 2005
- *President's Annual Golf Tournament* dated May 12, 2005
- *Brock Days: A Community and Homecoming Celebration September 23-25, 2005* dated May 12, 2005

With respect to the third annual President's Golf Tournament, Dr. Atkinson expressed his appreciation to those who had contributed to its great success. The tournament raised \$75,000 for bursaries and scholarships for the University's outstanding student athletes.

A special acknowledgement was made to Mr. David Howes, Chair of the President's Tournament, for his leadership, and Ms. Shelley Pooley, University Event Planner, for her support in organizing the event.

**Acceptance of the Report**

On a motion by Ms. Staff, seconded by Ms. Ross and carried, it was

**RESOLVED that Report of the Advancement and Community Relations Committee as contained in the minutes of its meeting held May 12, 2005 be accepted.**

b) ***Meeting held June 16, 2005***

Ms. Staff referred Trustees to the minutes of the meeting held on June 16, 2005.

**Graphic Standards Policy and Manual**

[A Report to the Committee *TOPIC: Graphic Standards Policy and Manual* dated May 12, 2005 together with an attached DRAFT Graphic Standards Policy and Manual dated May 17, 2005, had been distributed with the meeting materials.]

Ms. Staff pointed out that the *Graphic Standards Policy and Manual* had been presented to the Committee for approval at its meeting on May 12; however, at that time, several amendments had been proposed and recorded by Ms. Junke. On June 16, the Committee held a teleconference to discuss the revised document.

On a motion by Ms. Staff, seconded by Ms. Ross and carried, it was

**RESOLVED that the Graphic Standards Policy and Manual be approved, as proposed.**

Ms. Junke retired from the meeting.

#### Acceptance of the Report

On a motion by Ms. Staff, seconded by Ms. Jahnke-Haslam and carried, it was

**RESOLVED that the Report of the Advancement and Community Relations Committee as contained in the minutes of its meeting held on June 16, 2005 be accepted.**

## 6.2 Capital Projects and Facilities Committee

[The minutes of Meeting #5 of the 2004-05 Capital Projects and Facilities Committee held on June 22, 2005 were circulated at the outset of the meeting together with the attachments indicated below.]

Mr. Kroeker presented the Report of the Capital Projects and Facilities Committee. He indicated that discussion regarding the Plaza 2006 Tender Award would be held *in camera* during the presentation of the Report of the Planning, Finance and Human Resources Committee.

### a) East Campus Residence Proposal (Residence 8)

[A Decision Item to the Committee *TOPIC: East Campus Residence Proposal (Residence 8)* dated June 22, 2005, including Attachment 1: Preliminary Financial Plan and Attachment 2: Site Plan, were circulated at the outset of the meeting.]

Mr. Pillar reviewed the *East Campus Residence Proposal (Residence 8)* in detail. He emphasized that planning for the development would continue during the summer months. It was anticipated that the residence would be completed and available for occupancy in the fall of 2007.

On a motion by Mr. Kroeker, seconded by Mr. Nitsopoulos and carried, it was

**RESOLVED that planning for the East Campus Residence (Residence 8) continue.**

### b) Minor Capital Projects 2005/06

[An Information Item to the Committee *TOPIC: Minor Capital Projects 2005/06* dated June 22, 2005, together with a list of submitted and recommended minor capital projects for 2005/2006, were circulated at the outset of the meeting.]

Mr. Kroeker referred Trustees to the *Minor Capital Projects 2005/06* information item. He indicated that the Committee had discussed a potential concern regarding project #20, Village Residence Water Main Issue, as outlined on the attached project list, which would require further investigation by the University.

c) 573 Glenridge Avenue

[An Information Item to the Committee *TOPIC: 573 Glenridge Avenue* dated June 22, 2005 was circulated at the outset of the meeting.]

Mr. Pillar briefly reviewed the Report regarding *573 Glenridge Avenue* which contained information on the schedule, budget and design status of the building recently purchased by the University. He anticipated an occupancy date of mid-December 2005.

In response to a question, Dr. Atkinson indicated that the planned renovations would allow for approximately 100 new offices, as well as seminar rooms and other support space. He anticipated that included in the relocation would be the Departments of English, History, Philosophy and Visual Arts.

Acceptance of the Report

On a motion by Mr. Kroeker, seconded by Dr. Jaeger and carried, it was

**RESOLVED that the Report of the Capital Projects and Facilities Committee as contained in the minutes of its meeting held June 22, 2005 be accepted.**

In closing, Mr. Kroeker thanked Committee members and staff members for their work and dedication and wished much success to incoming Chair, Dr. Val Jaeger.

**6.3 Planning, Finance and Human Resources Committee**

[Minutes of Meeting #5 held on May 24, 2005 and Minutes of Meeting #6 held on June 14, 2005 of the 2004-05 Planning, Finance and Human Resources Committee had been distributed with the meeting package along with related materials indicated below.]

**Meeting held May 24, 2005**

a) Capital Funding Requirements

[A Decision Item to the Committee *TOPIC: Capital Funding Requirements* dated April 4, 2005 including Attachment 1: *Preliminary Report on Financing Alternatives* had been distributed with the meeting materials.]

Mr. Howes referred Trustees to the *Capital Funding Requirements* report. Mr. Pillar noted that a copy of Ernst & Young Orenda's presentation to the Committee titled *Preliminary Report on Financing Alternatives* had been attached to the report. He provided a brief overview of the Report which contained an analysis of the University's financing requirements and an assessment of financial options, specifically traditional bank financing versus a bond issue.

On a motion by Mr. Howes, seconded by Mr. Heidbuechel and carried, it was

**RESOLVED that:**

1. **Management, with the assistance of Ernst & Young Orenda Corporate Finance Inc., develop and issue a Request for Proposal to solicit financing proposals (consistent with the requirements in the Recommendations section of the report presented by Ernst & Young Orenda Corporate Finance Inc.) from the major Canadian Chartered Banks and any other appropriate financial institutions.**
2. **Management, with the assistance of Ernst & Young Orenda Corporate Finance Inc., evaluate responses to the Request for Proposal and present a summary of findings and recommendations to the Planning, Finance and Human Resources Committee for review.**

b) Budget Development 2005/06 - Update

[An Information Item to the Committee *TOPIC: Budget Development 2005/06 - Update* dated May 18, 2005 had been distributed with the meeting materials.]

Mr. Pillar noted that *Budget Development 2005/06 – Update* had been distributed for information.

c) Audit Planning Report for the year ending April 30, 2005

[An Information Item to the Committee *TOPIC: Audit Planning Report for the year ending April 30, 2005* dated May 18, 2005 had been distributed with the meeting materials.]

Mr. Howes noted that the *Audit Planning Report for the year ending April 30, 2005* had been distributed for information only.

Acceptance of the Report

On a motion by Mr. Howes, seconded by Ms. Staff and carried, it was

**RESOLVED that the Report of the Planning, Finance and Human Resources Committee as contained in the minutes of its meeting held May 24, 2005 be accepted.**

Meeting held June 14, 2005a) Proposed Parking Permit Rate Increase for 2005/06

[A Decision Item to the Committee *TOPIC: Proposed Parking Permit Rate Increase for 2005/06* dated June 14, 2005 had been distributed with the meeting materials.]

Mr. Pillar provided a brief overview of the *Proposed Parking Permit Rate Increase for 2005/06* and responded to questions.

On a motion by Mr. Howes, seconded by Mr. Gauld and carried, it was

**RESOLVED that the increase in parking permit rates by an average of 3% for 2005-06 be**

**approved as proposed.**

b) Proposed Recreation Service Fees Increase for 2005-06

[A Decision Item to the Committee *TOPIC: Proposed Recreation Services Fee Increase for 2005-06* dated June 5, 2005 had been distributed with the meeting materials.]

On a motion by Mr. Howes, seconded by Mr. Heidbuechel and carried, it was

**RESOLVED that the Department of Recreation Services fees for 2005-06 be accepted as proposed.**

c) Food Services Task Force Report

[An Information Item *TOPIC: Food Services Task Force Report* dated June 5, 2005, together with the *Food Services Task Force Final Report* dated May 31, 2005, had been distributed with the meeting materials.]

Mr. Howes referred Trustees to the *Food Services Task Force Report* that had been distributed for information. Mr. Pillar reviewed the rationale for the creation of the Task Force and provided an overview of the initiatives undertaken to date. The recommendations contained within the Report would be evaluated further during the summer and an implementation plan would be brought forward in the fall.

d) Internal Audit Reviews

[An Information Item to the Committee *TOPIC: Internal Audit Reviews* including Attachment 1: *Results of Audit Work Completed for the Two Years Ending June 2005* had been distributed with the meeting materials.]

Mr. Pillar indicated that *Internal Audit Reviews* information item would be regularly updated and presented to the Committee.

e) Ontario Universities Audit Committee

Mr. Howes noted that Mr. Heidbuechel had attended the second meeting of the Ontario Universities Audit Committee on May 30, 2005 and had provided a verbal report to the Committee.

f) Investment Policy and Trust and Endowment Management Policy

[A Decision Item to the Committee *TOPIC: Investment Policy and Trust & Endowment Management Policy* dated June 6, 2005 had been distributed with the meeting materials.]

Mr. Howes referred Trustees to the *Investment Policy* and the *Trust & Endowment Management Policy*.

On a motion by Mr. Howes, seconded by Mr. Heidbuechel and carried, it was

**RESOLVED that the *Investment Policy* and the *Trust & Endowment Management Policy* be**

**approved as proposed.**

g) Tobacco and Smoking Policy

[A Decision Item to the Committee *TOPIC: Tobacco and Smoking Policy* dated June 14, 2005 had been distributed with the meeting materials.]

Ms. McCormack briefly reviewed the proposed *Tobacco and Smoking Policy* which supported the University's move toward a smokeless campus.

On a motion by Mr. Howes, seconded by Val Fleming and carried, it was

**RESOLVED that the *Tobacco and Smoking Policy* be approved as proposed.**

h) 2004-05 Year End Preliminary Fiscal Position

[An Information Item to the Committee *TOPIC: 2004-05 Year End Preliminary Fiscal Position* dated June 7, 2005 had been distributed with the meeting materials.]

Ms. McKee referred Trustees to the unaudited *2004-05 Year End Preliminary Fiscal Position* and provided an overview of the analysis of the revenues and expenditures. She noted that due to operating surpluses, the accumulated deficit had been eliminated.

i) 2005-06 Interim Budget - Draft

[A Decision Item to the Committee *TOPIC: 2005-06 Interim Budget - Draft* dated June 6, 2005 including Appendix I: *2005-06 Interim Budget Estimates* had been distributed with the meeting materials.]

Mr. Pillar noted that an Interim Budget was being presented as specific university allocations had yet to be received from the Ministry. A Final Budget would be presented in the fall.

By way of overhead presentation, Ms. McKee provided a detailed review of the *2005-06 Interim Budget – Draft* including the budget process, enrolment/revenue model for 2005-06, financial highlights, revenue estimates and expenditure estimates.

During discussion, Mr. Brown expressed concern that the financial aid contributions by the University had significantly increased for graduate students and not for undergraduate students. Ms. McKee responded that the amounts had been established through estimates of needs. Mr. Gauld commented that it would be advantageous for the Board to further examine the principles of determining allocation of funding for undergraduate versus graduate students, especially as the University strives to move toward a more comprehensive status.

Mr. Pillar and Dr. Atkinson elaborated on the allocation of resources, noting that much of the set aside funds were driven by the principle of quality in order for the University to be competitive in getting the best students possible. The President emphasized that as financial aid from the province is inadequate, the University has redirected operational funds into financial aid, resulting in less funds available for core operations. Dr. Atkinson stressed that the problem of inadequate funding was rooted in the government's financial aid system, not the University. The University was not obligated to provide financial aid from its operating budget to students. Brock University has chosen to do so although the contribution are still not enough to offset the province's funding

deficiencies.

On a motion by Mr. Howes, seconded by Mr. Heidbuechel and carried, it was

**RESOLVED that the 2005-06 Interim Budget Estimates be approved as proposed.**

j) Terms of Reference for a Senior Compensation Committee and the Senior Staff Compensation Policy

[The *Terms of Reference of the Senior Administrators Compensation Committee* and the *Board Policy for Senior Staff Compensation* had been distributed with the meeting materials.]

Mr. Howes referred Trustees to the proposed *Terms of Reference of a Senior Compensation Committee* and the *Senior Staff Compensation Policy*.

On a motion by Mr. Howes, seconded by Ms. Jahnke-Haslam and carried, it was

**RESOLVED that the *Terms of Reference for a Senior Compensation Committee and the Senior Staff Compensation Policy* be approved.**

Mr. Howes then gave a NOTICE of MOTION that Article 32 of the General Bylaws of the Board of Trustees be amended to include the Senior Compensation Committee which would replace the former "Presidential Performance Committee".

Mr. Howes indicated that a motion was required to move *in camera* for discussion of the next items. Non-Trustees retired from the meeting. Ms. Banders, Mr. Clarke and Ms. Powell were requested to withdraw from the *in camera* session due to a conflict of interest. Ms. McCormack and Ms. McKee remained for the discussion.

On a motion by Mr. Howes, seconded by Ms. Jahnke-Haslam and carried, the Board moved *in camera* at 5:30 p.m.

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The Board resumed **open session** at 5:50 p.m. Non-Trustees and Trustees rejoined the meeting.

[During the *in camera* session, Ms. McCormack reviewed the materials that had been distributed to Trustees, in confidence. The Board **passed resolutions** regarding Administrative and Professional and Exempt Staff salary increases for 2005/06 and the Mandate for O.S.S.T.F. Negotiations. Prior to moving to **open** session, the confidential materials were returned to the Secretary.

Dr. Atkinson reported on a confidential item from the Report of the Capital Projects and Facilities Committee with respect to cost estimates received regarding the Plaza 2006 Tender Award. He anticipated that the Capital Projects and Facilities Committee would meet again in July to review the costs. If required, a meeting of the Executive Committee would be convened to consider proposed recommendations.]

Mr. Howes thanked Mr. Pillar and staff for their outstanding contributions to the Planning,

Finance and Human Resources Committee.

Acceptance of the Report

On a motion by Mr. Howes, seconded by Mr. Sidenberg and carried, it was

**RESOLVED that the Report of the Planning, Finance and Human Resources Committee as contained in the minutes of its meeting held on June 14, 2005 be accepted.**

**7. REPORT OF THE NOMINATING COMMITTEE**

[A Report of the Nominating Committee to the Board of Trustees dated June 23, 2005 including the Proposed Committee Membership for 2005-06, had been distributed with the meeting materials.]

Mr. Edwards presented the Report of the Nominating Committee.

a) Lay Trustees

On a motion by Mr. Edwards, seconded by Dr. Segalowitz and carried, it was

**RESOLVED that the following be elected or re-elected, as indicated, as lay members of the Board of Trustees for the terms specified.**

<b>For re-election</b>	<b>Karin Jahnke-Haslam</b> <b>David Howes</b> <b>Angelo Nitsopoulos</b> <b>Wendy Staff</b> <b>Patricia Teal</b> <i>For three-year terms ending June 30, 2008</i>
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<b>For election</b>	<b>Thomas A. Goldspink</b> <i>For a three-year term ending June 30, 2008</i>
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b) Faculty, Staff and Student Trustees

On a motion by Mr. Edwards, seconded by Ms. Scott and carried, it was

**RESOLVED that the names of the Faculty, Staff and Student Trustees, elected to the Board by their respective constituencies, be received as outlined in the Nominating Committee report.**

c) Chair

Mr. Edwards indicated that there was no action to be taken as Dr. Norris Walker had been elected as Chair of the Board in 2003 for a three-year term ending June 30, 2006.

d) Chair-Elect and Vice-Chairs

On a motion by Mr. Edwards, seconded by Mr. Partridge and carried, it was

**RESOLVED that Mr. David Howes and Mr. Willy Heidbuechel be elected as Vice-Chairs for one year terms ending June 30, 2006.**

On a motion by Mr. Edwards, seconded by Val Fleming and carried it was

**RESOLVED that Mr. David Howes be elected Chair-Elect for a one-year term ending June 30, 2006.**

e) Board Representation on Senate

On a motion by Mr. Edwards, seconded by Dr. Dore and carried, it was

**RESOLVED that Mr. David Howes and Mr. Thomas Goldspink be elected as Board representatives to the University Senate for one year terms ending June 30, 2006.**

f) Executive Committee Membership

Mr. Edwards reviewed the prescribed membership of the 2005-06 Executive Committee as outlined in the Report.

g) Board Committee Memberships for 2005-06

Mr. Edwards noted that the proposed memberships of the 2005-06 Committees of the Board had been attached to the Report as Appendix A.

On a motion by Mr. Edwards, seconded by Mr. Nitsopoulos and carried, it was

**RESOLVED that the memberships of the 2005-06 Board Committees approved as circulated.**

Acceptance of the Report

On a motion by Mr. Edwards, seconded by Ms. Staff and carried, it was

**RESOLVED that the Report of the Nominating Committee dated June 23, 2005 be accepted.**

**8. OTHER BUSINESS**

On behalf of the Board of Trustees, Mr. Edwards recognized David and Terry Atkinson for their contributions to Brock University.

On a motion by Mr. Edwards, seconded by Mr. Howes and carried, it was

**RESOLVED Whereas**

**The Board of Trustees does hereby recognize the exemplary leadership demonstrated by David Atkinson during his tenure as President of Brock University;**

**And Whereas**

**The Board of Trustees does hereby also recognize the significant contribution by Terry Atkinson to the life of the University,**

**It is hereby resolved that**

**In appreciation of such extraordinary contribution to the University, the Board of Trustees does hereby nominate and appoint David Atkinson and Terry Atkinson Honorary members of the Board of Trustees.**

Trustees applauded in recognition.

**9. ADJOURNMENT**

The meeting adjourned at 6:00 p.m. and was followed by a dinner in honour of David Atkinson and Terry Atkinson in the Lowenberger Residence.